

**PETTIGREW & PETTIGREW  
CERTIFIED PUBLIC ACCOUNTANTS**

**RENTAL PROPERTY INFORMATION FACT SHEET**

**GENERAL INFORMATION:**

Property One

Type of Property: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Date Purchases: \_\_\_\_\_  
Purchase Price: \_\_\_\_\_

**INCOME:**

Property One

Rent Received: \_\_\_\_\_  
Other Income: \_\_\_\_\_

**EXPENSES:**

Property One

Advertising: \_\_\_\_\_  
Auto & Travel \_\_\_\_\_  
Cleaning/Maintenance: \_\_\_\_\_  
Commissions Paid: \_\_\_\_\_  
Insurance: \_\_\_\_\_  
Legal/Professional: \_\_\_\_\_  
Mortgage Interest: \_\_\_\_\_  
Other Interest: \_\_\_\_\_  
Repairs: \_\_\_\_\_  
Supplies \_\_\_\_\_  
Property Taxes: \_\_\_\_\_  
Utilities: \_\_\_\_\_  
Wages & Salaries Paid: \_\_\_\_\_  
Other (List): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**GENERAL INFORMATION:**

Property Two

Type of Property: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Date Purchases: \_\_\_\_\_  
Purchase Price: \_\_\_\_\_

**INCOME:**

Property Two

Rent Received: \_\_\_\_\_  
Other Income: \_\_\_\_\_

**EXPENSES:**

Property Two

Advertising: \_\_\_\_\_  
Auto & Travel \_\_\_\_\_  
Cleaning/Maintenance: \_\_\_\_\_  
Commissions Paid: \_\_\_\_\_  
Insurance: \_\_\_\_\_  
Legal/Professional: \_\_\_\_\_  
Mortgage Interest: \_\_\_\_\_  
Other Interest: \_\_\_\_\_  
Repairs: \_\_\_\_\_  
Supplies \_\_\_\_\_  
Property Taxes: \_\_\_\_\_  
Utilities: \_\_\_\_\_  
Wages & Salaries Paid: \_\_\_\_\_  
Other (List): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did you sell any of the above rental property this year? Yes ( ) No ( ). If yes, please provide:

Property Sold: \_\_\_\_\_ Date Sold: \_\_\_\_\_ Price: \_\_\_\_\_  
Property Sold: \_\_\_\_\_ Date Sold: \_\_\_\_\_ Price: \_\_\_\_\_

**\*Please provide copies of HUD-1s (settlement statements) for all properties bought and sold this year**

RENTAL PROPERTY INFORMATION FACT SHEET (continued)

**GENERAL INFORMATION:**

Property Three

Type of Property: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Date Purchases: \_\_\_\_\_  
Purchase Price: \_\_\_\_\_

**INCOME:**

Property Three

Rent Received: \_\_\_\_\_  
Other Income: \_\_\_\_\_

**EXPENSES:**

Property Three

Advertising: \_\_\_\_\_  
Auto & Travel \_\_\_\_\_  
Cleaning/Maintenance: \_\_\_\_\_  
Commissions Paid: \_\_\_\_\_  
Insurance: \_\_\_\_\_  
Legal/Professional: \_\_\_\_\_  
Mortgage Interest: \_\_\_\_\_  
Other Interest: \_\_\_\_\_  
Repairs: \_\_\_\_\_  
Supplies \_\_\_\_\_  
Property Taxes: \_\_\_\_\_  
Utilities: \_\_\_\_\_  
Wages & Salaries Paid: \_\_\_\_\_  
Other (List): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**GENERAL INFORMATION:**

Property Four

Type of Property: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Date Purchases: \_\_\_\_\_  
Purchase Price: \_\_\_\_\_

**INCOME:**

Property Four

Rent Received: \_\_\_\_\_  
Other Income: \_\_\_\_\_

**EXPENSES:**

Property Four

Advertising: \_\_\_\_\_  
Auto & Travel \_\_\_\_\_  
Cleaning/Maintenance: \_\_\_\_\_  
Commissions Paid: \_\_\_\_\_  
Insurance: \_\_\_\_\_  
Legal/Professional: \_\_\_\_\_  
Mortgage Interest: \_\_\_\_\_  
Other Interest: \_\_\_\_\_  
Repairs: \_\_\_\_\_  
Supplies \_\_\_\_\_  
Property Taxes: \_\_\_\_\_  
Utilities: \_\_\_\_\_  
Wages & Salaries Paid: \_\_\_\_\_  
Other (List): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did you sell any of the above rental property this year? Yes ( ) No ( ). If yes, please provide:

Property Sold: \_\_\_\_\_ Date Sold: \_\_\_\_\_ Price: \_\_\_\_\_  
Property Sold: \_\_\_\_\_ Date Sold: \_\_\_\_\_ Price: \_\_\_\_\_

**\*Please provide copies of HUD-1s (settlement statements) for all properties bought and sold this year**